



MARYLAND DEPARTMENT OF GENERAL SERVICES

ADMINISTRATION • FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN, CONSTRUCTION & ENERGY
PROCUREMENT & LOGISTICS • REAL ESTATE

NOTICE TO BIDDERS

Solicitation Fact Sheet

- PLEASE READ THOROUGHLY -

BIDS FOR THIS SOLICITATION ARE BEING ACCEPTED SOLELY ONLINE THROUGH

<https://emma.maryland.gov>

PROJECT NO. HT-000-180-001 RE-BID

TITLE: Siding, Waterproofing, Roof Replacement at MAC Lab- Jefferson Patterson Park & Museum

For the purpose of this solicitation, the Instructions to Bidders for Construction Projects (March 2007), and the General Conditions for Construction Contracts (July 2018) have been supplemented as follows:

- 1. BID DUE DATE: Wednesday, September 18, 2019 at 2:00 PM**
- 2. PRE-BID CONFERENCE is scheduled for: Wednesday, September 4, 2019 at 10:30 AM**
Jefferson Patterson Park and Museum
10515 Mackall Road
Saint Leonard, MD 20685
- 3. Carefully review the Department of General Services' Instructions to Bidders for Construction Projects (March 2007) and General Conditions for Construction Contracts (July 2018) which are attached to this solicitation.**
- 4. The PROJECT CLASSIFICATION for this solicitation is: "D" (\$1,000,000 to \$2,500,000)**

5. PLANS AND SPECIFICATIONS:

ALL BIDDERS are directed to obtain the Contract Documents directly from eMaryland Marketplace Advantage (eMMA). Please go to the "Attachments" section of the solicitation to view, print, and/or download the plans, specifications, any/all addenda, and all other documents available.

NOTE: For the purposes of bidding, all Contract Documents used for bidding, must be printed in the size and resolution advertised.

6. ATTACHMENTS: Bid/Proposal Affidavit, Bid Bond, Minority Business Enterprise (MBE) Forms and Payment of Employee Health Care Expense Form.

ALL forms required to be submitted with the bid must be either attached to the eMMA solicitation response form as one attachment, or mailed/hand-delivered to the Department of General Services, BPW Administration, 301 West Preston Street, Room M-6, Baltimore,

Maryland 21201 prior to the deadline for receipt of bids stated in this Solicitation Fact Sheet, or as may be amended. If mailed or hand-delivered, forms must be originals with original signatures and shall be in an envelope marked, naming: Specific Documents Enclosed, the Project Number, the Project Title, and the Bid Due Date and Time). Faxed copies or emails will not be accepted.

NOTE: For this solicitation, the following forms **MUST** be submitted with the bid:

- **Completed Bid Bond Form** (if bid is over \$100,000) – submit in accordance Item 4 in the Instructions to Bidders for Construction Projects.
- **MBE Attachment D-1A** – submit in accordance with Minority Business Enterprise Utilization Procedures – November 2017.
- **Bid/Proposal Affidavit** – submit in accordance with Item 2.B(6) in the Instructions to Bidders for Construction Projects.
- **State Funded Construction Projects – Payment of Employee Health Care Expenses** – submit in accordance with Chapter 687, 2019 MD Laws (Senate Bill 433)

If bidders elect to attach forms to eMMA bids, the apparent low bidder will be required to submit the original bid bond within 72 hours of notification from procurement officer.

7. MINORITY BUSINESS ENTERPRISE:

The MBE subcontracting participation goal for this solicitation is: **15% (NO Split)**

The MBE participation shall be a percentage of the **BASE BID**.

If the bidder fails to accurately complete and submit MBE Attachment D-1A with the bid, the procurement officer shall deem the bid non-responsive and reject the bid.

Please refer to the MDOT MBE Directory at <https://mbe.mdot.maryland.gov/directory/> to determine if a firm is certified with the appropriate North American Industry Classification System (“NAICS”) Code and the product/services description. Only those specific products and/or services for which a firm is certified in the MDOT Directory can be used for purposes of achieving the MBE participation goals.

If, for any reason, the apparent successful bidder is unable to achieve the contract goal for each certified MBE classification specified as having a subcontract goal or the overall MBE contract goal, the bidder will be contacted to document its waiver request as stated in the Minority Business Enterprise Utilization Procedures – November 2017.

Please review all MBE information carefully. Refer to the “Minority Business Enterprise Utilization Procedures – November 2017” for further information.

8. COMPLETION TIME AND LIQUIDATED DAMAGES:

The work shall be completed within **270** calendar days from the start date of the contract. If the work is not completed within the time period specified, the contractor will be liable for liquidated damages of **\$750.00** per calendar day as specified in the “General Conditions.”

9. INSURANCE REQUIREMENT:

The base bid shall include without limitation, labor, materials, bailing, shoring, removal, overhead, profit, insurance (**including builder's risk insurance, if applicable**) etc.

NOTE: Refer to the General Conditions for Construction Projects, 10.01: Insurance Requirements.

10. TIME FOR BID ACCEPTANCE:

Bid prices are irrevocable for a period of 120 days following bid opening. After opening bids, the Procurement Officer may request bidders to extend the time during which the State may accept their bids, provided that, with regard to bids, no other change is permitted.

11. ELECTRONIC TRANSACTION:

Filing an electronic protest will not be permitted for this solicitation (COMAR 21.10.01.C) and (COMAR 21.03.05.03).

12. QUESTIONS DEADLINE:

The deadline for questions has been established as **September 11, 2019 @ 2:00 p.m.**, to ensure that there is enough time to allow for the A/E to provide responses and possible Addendum issuance if necessary.

13. EXECUTED CONTRACTS

ALL DGS contracts must have a company seal or notary on the signature page of the contract in order for contracts to be executed.

14. PREVAILING WAGE RATES

Prevailing wage rates apply to all contracts in the amount of \$500,000 or more. Wage rates applicable to projects of \$500,000 or more are attached to the specifications.